

Australasian Spinal Cord Injury Network Ltd Donations Policy

Purpose:	The Australasian Spinal Cord Injury Network Ltd (ASCIN) policy creates the guidelines and procedures for the receipt of donations.
Date:	February 2016
Commentary:	ASCIN is offered donations from time to time. This policy sets out rules and procedures relating to donations so that the executive and board have a clear understanding of the issues relating to donations.
Policy:	<ul style="list-style-type: none"> • ASCIN welcomes and accepts donations to support its work. • Whilst ASCIN will confer with, and take into account a donor's preferences in the use of donated funds to it (which must fit within ASCIN's constitutional objects) , the Board of ASCIN has the overriding responsibility and authority to determine how donated funds will be used to further its purposes. • ASCIN is not permitted accept any donations that are given with the sole intent of passing the funds on to another organisation to be used at their discretion.
Rules	<ul style="list-style-type: none"> • The purposes for which donated funds are to be applied are set out in the ASCIN constitution's objects. • In order to undertake charitable fundraising ASCIN must maintain all required licences for fundraising in each State & Territory. • ASCIN is registered with the ACNC as a Not-for-Profit organisation and has been granted Deductible Gift Recipient (DGR) status. • ASCIN must therefore ensure that it undertakes all compulsory filings of reports with ACNC • ASCIN must comply with the rules set by the Australian Taxation Office in relation to tax deductions in order to maintain DGR status. • ASCIN will comply with all laws relating to the fundraising from the public and administration of donations contained in legislation or related guidance or regulation. • Donated funds become the property of ASCIN upon receipt.
Procedure	<ul style="list-style-type: none"> • ASCIN will maintain a separate bank account for DGR donations as required by legislation. • All donations will be banked into the ASCIN bank account. • All donations will be receipted and the receipt issued to the donor.